



Supervisor Quick Sheet

Emergency (Emer)

9 1 1

When calling from a cell phone,
inform the dispatcher to transfer to
RIA on-post dispatcher.

COIC: (Avail 24/7)
x4815

Non-Emer Fire:
x6107

Non-Emer Police: **x6116**

Garrison Safety Ofc: **x1380**

ASC Safety Ofc: **x0404**

RALLY POINTS:

Quadrant: _____

Fire rally point: _____

Tornado rally point:

Off Island rally point:

Office Fire Marshall: _____

Floor/Bay Fire Marshall Warden:

Employee Failure to report and/or
call work contact non-emer
police for welfare check

CPR POC: _____

LEGAL POC: _____

Suicide Hotline: ----- 800-273-
8255

Environmental Office: -----
x7907

Industrial Hygienist: -----
x0806

Human Resources: -----
x1292

Personal Wellness:

Blood Drive: ----- 359-
5401

Chaplain: -----
x0910

EAP: -----
x4357

Health Clinic: ----- (309) 782-
0805

M-F 0700-1545 Appt only

Admin Support:

CAC Office: -----
x0596/0597

Security Badge/Decal:

Hyperlinks

[RIA Emergency Weather
Incident Notification Form](#)
[RIA Emergency Guide](#)

[Intranet Safety ICON](#)
[Army Safety](#)
[ADPAAS](#) - Army Disaster Personnel
Accountability & Assessment System
[Garrison Safety Forms](#)
[Report Unsafe Conditions - DA 4755](#)
[Workers' Compensation Office](#)



Staff Medical Alert(s):



Employee Quick Sheet

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Basic Safety Tips:

Wear non-slip shoes

Lift objects cautiously,
Bend legs
Do not use your back

Secure electrical cords under
desk

Don't leave drawers open

Work Smart; organize your desk

No coffee cup warmers

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5401

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Army Safety

[ADPAAS](#) - Army Disaster Personnel
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Workers' Compensation Office



Personal Information:

Emer POC: _____

Medical Alerts: _____

Allergies: _____

Other medical: _____
